

Dear Councillor

*You are hereby summoned to attend a Meeting of Mellor Parish Council, for the purpose of transacting the under-mentioned business on Thursday 4<sup>th</sup> July 2019 at Mellor Methodist Church at 7.00 p.m.*

Teresa Taylor (Clerk)

Local Government Act 1972

MELLOR PARISH COUNCIL

AGENDA

1. To receive and approve apologies for absence
2. Adjournment for Public Session (Max 5 minutes per person) Public
3. To resolve to confirm the Minutes of the Parish Council Meeting held on 20<sup>th</sup> May 2019 (Draft as per June meeting, awaiting details for amendments) and 6<sup>th</sup> June 2019 (circulated with this agenda)
4. Any Matters arising from the minutes not covered on this Agenda FOR INFORMATION ONLY
  - *Members to note no full response yet regarding Books of Remembrance in Churches*
5. To receive declarations of pecuniary or personal interest
6. To consider any response to be made to Planning Applications
  - 3/2019/0483 - Land adjacent to Woodfold Hall, Further Lane (Temporary equine worker's dwelling, resubmission of 3/2019/0229) (circulated)
7. To consider and approve any actions for Mellor Community Association :
  - a. To receive any report regarding future joint meetings with Mellor Community Association
  - b. To consider and approve Terms of Engagement for Building Valuation Survey (circulated)
  - c. To consider and approve any actions regarding extension of MCA Lease  
*Members to note that MCA Minutes are on their website*
8. To consider and approve any actions following any report from the Play Area Working Party, including further developments, antisocial behaviour, littering & damage to Basket Swing
9. To consider and approve any Parish Council policies including Retention Policy
10. To confirm and approve any actions regarding response received from Messrs Ingham & Yorke re. Mellor Lane Garages Site
11. To consider and approve any report from Mellor Roads Working Party
12. To consider and approve any report from Parish Lengthsman Working Party
13. To consider and approve any action following the Tree Inspection Survey including any quotes for tree removal *(Deferred from June, awaiting quotes)*
14. To consider and approve any report and actions from the Communications Working Party including Parish Open Meetings. *Members are reminded that there may not be insurance cover for volunteers carrying out deliveries.*
15. To consider and approve any quotes for equipment to be used for litter picking & community activities.
16. To consider and approve copy, format (B/W or colour) and confirm the price for printing & publishing Newsletter 117, with details of distributors subject to insurance cover for volunteers
17. To consider and approve any arrangements for future event for a Community Awards Ceremony  
*Members will note date of 28<sup>th</sup> September is in Draft Newsletter - this will need approval by Parish Council if it is Parish Council organised meeting*
18. To consider and approve setting up and terms of reference for a Personnel Sub-Committee *Members are reminded that any Committee or Sub-Committee must be open, advertised & full Minutes recorded*
19. Financial Matters and Accounts To approve : Bank balances
  - a. To receive any update regarding Bank signatories for Lloyds Bank Accounts & NS & I (Scholarship Account)

- b. To consider & approve ; Invoices for payment since June meeting
  - c. To consider and approve Mellor Parish Grants Policy & form (suggested format attached)
  - d. To consider and approve any Report from Finance Working Party regarding current year budget
20. To receive reports from meetings
- a. RVBC Report by Borough - Councillors Brunskill & Walsh
  - b. Report from BAe Liaison Committee Meeting
21. Matters brought forward by members FOR INFORMATION ONLY
- a. To consider any further Policies for Mellor Parish Council, including at least Health & Safety, Environmental & Equality Policies
22. To report any matters requiring attention to the Tree Warden
23. Date of next meeting -Thursday 5<sup>th</sup> September 2019